



# YBOR IN TOWN



## YBOR MERCHANTS ASSOCIATION BYLAWS

### ARTICLE I — NAME AND PURPOSE

Section 1 — Name: The name of the organization shall be Ybor Merchants Association, Inc. It shall be a nonprofit organization incorporated under the laws of the State of Florida.

Section 2 — Purpose: Ybor Merchants Association, Inc. is organized exclusively for charitable, scientific and education purposes. The purpose of this corporation is to develop, promote and preserve creative events that seek to support the general social, economic and cultural well-being of Ybor City.

### ARTICLE II — MEMBERSHIP

Section 1 — Eligibility for membership: Application for voting membership shall be open to any current retail business and goods and services in the Ybor City area. Membership is granted after completion and receipt of a membership application and annual dues. All memberships shall be granted upon a majority vote of the Executive Committee.

Section 2 — Annual dues: The amount required for annual dues shall be: \$60.00  
Amount is due each year, unless changed by a majority vote of the members at an annual meeting of the full membership. Continued membership is contingent upon being up-to-date on membership dues.

Section 3 — Rights of members: Each member shall be eligible to appoint one voting representative to cast the member's vote in association elections.

Section 4 — Resignation and termination: Any member may resign by filing a written resignation with the secretary. Resignation shall not relieve a member of unpaid dues, or other charges previously accrued. A member can have their membership terminated by a majority vote of the membership.

Section 5 — Non-voting membership: The Executive Committee shall have the authority to establish and define non-voting categories of membership.

### ARTICLE III — MEETINGS OF MEMBERS

Section 1 — Regular meetings: Regular meetings of the members shall be held monthly, at a time and place designated by the president.

Section 2 — Special meetings: Special meetings may be called by the president, the Executive Committee, or a simple majority of the members.

Section 3 — Quorum: The members present at any properly announced meeting shall constitute a quorum.

Section 4 — Voting: All issues to be voted on shall be decided by a simple majority of those members voting.

#### **ARTICLE IV — EXECUTIVE COMMITTEE**

Section 1 — Executive Committee role, size, and compensation: The Executive Committee is responsible for overall policy and direction of the association, and delegates responsibility of day-to-day operations to the staff and committees. The Executive Committee receives no compensation other than reasonable expenses. The Executive Committee shall be composed of the Officers and 2-4 assisting Members.

Section 2 — Terms: All Executive Committee members shall serve two -year terms, but are eligible for re-election for up to two/three consecutive terms.

Section 3 — Meetings and notice: The Executive Committee shall meet at least quarterly, at an agreed upon time and place.

Section 4 — Executive Committee elections: New officers and current officers shall be elected or re-elected by the voting members at the annual meeting. Officers will be elected by a simple majority of members present at the annual meeting.

Section 5 — Election procedures: The Executive Committee shall be responsible for nominating prospective Executive Committee members representing the association's constituency. In addition, any Member can nominate a candidate as a nominee. All members will be eligible to send one representative to vote for each candidate.

Section 6 — Quorum: A quorum must be attended by at least fifty percent of Executive Committee members for business transactions to take place and motions to pass.

Section 7 — Officers and Duties: There shall be three officers of the Executive Committee, consisting of a president, secretary and treasurer.

Their duties are as follows:

The president shall convene regularly scheduled Executive Committee meetings, shall preside or arrange for other members of the Executive Committee to preside at each meeting in the following order: president, secretary, treasurer.

The secretary shall be responsible for keeping records of Executive Committee actions, including overseeing the taking of minutes at all Executive Committee meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Executive Committee member, and assuring that corporate records are maintained.

The treasurer shall make a report at each Executive Committee meeting. The treasurer shall chair the finance committee, assist in the preparation of the budget, and make financial information available to Executive Committee members and the public.

Section 8 — Vacancies: When a vacancy on the Executive Committee exists mid-term, the secretary must receive nominations for new Officers from present members two weeks in advance of an Executive Committee meeting. These nominations shall be sent out to Executive Committee members with the regular Executive Committee meeting announcement, to be voted upon at the next Executive Committee meeting. These vacancies will be filled only to the end of the particular Executive Committee member's term.

Section 9 — Resignation, termination, and absences: Resignation from the Executive Committee must be in writing and received by the Secretary. An Officer shall be terminated from the Executive Committee due to excess absences. An Executive Committee member may be removed for other reasons by a three-fourths vote of the remaining Officers.

Section 11 — Special meetings: Special meetings of the Executive Committee shall be called upon the request of the chair, or one-third of the Executive Committee. Notices of special meetings shall be sent out by the secretary to each Executive Committee member at least two weeks in advance.

#### **ARTICLE V — COMMITTEES**

Section 1 — Committee formation: The Executive Committee may create committees as needed, such as fundraising, public relations, data collection, etc. The board chair appoints all committee chairs.

#### **ARTICLE VII — AMENDMENTS**

Section 1 — Amendments: These bylaws may be amended when necessary by two-thirds majority of the Executive Committee. Proposed amendments must be submitted to the Secretary to be sent out with regular Executive Committee announcements.